



Date 31 Jan 2011

City Council Committee Report

To: Mayor Canfield & Members of Council

Fr: Paul Derouard

Re: Budget Amendments Approved by Manager

Recommendation:

That Council hereby approves amending its 2010 capital budget to transfer \$3,000 from Public Works facility to Animal Control, these projects belonging within the Operations Department as appropriate; and

That Council hereby approves amending its 2010 capital budget to transfer \$10,442.33 from Gear Washer/Dryer to Emergency Services Facility, these projects belonging within the Fire Department as appropriate; and

That Council hereby gives three readings to a by-law to amend the 2010 budget for this purpose.

Background:

Under the City of Kenora Procurement By-law, the Budget/Auditor General has the authority to reallocate funds from "within the same department or function that has either been completed under budget or has been deemed of a lesser priority by that (being the requesting) Manager". As part of this authority, the "Budget/Auditor General shall be required to report any such transfers to Council on an annual basis for the purpose of passing a budget amendment By-law to formally amend the budget to reflect the reallocation of funds".

The following reallocations have been approved:

- **Drop Deck Boat.** This project relates to the purchase of a Drop Deck Boat for the transportation of materials and supplies for animal control and the operations department. Only 3 bids were received and the lowest bid was selected at a cost of \$42,600 plus applicable taxes. Operations have advised that the accepted bid needs to be revised to \$45,600 plus applicable taxes due to missing component in the original boat package design. The Operations Manager requested that the \$3,000 additional funds be transferred from the 2010 compressor capital project.

- **Appliances for Emergency Services Facility.** This project relates to the purchase of appliances for the Emergency Services Facility. The costs for the gear washer and dryer were lower than anticipated and as a result there is a surplus in this project line. The surplus covers the extra costs of acquiring kitchen/Laundry appliances for the new Emergency Services Building. The Fire Cheif requested that the \$10,442.33 be transferred from the 2010 Gear washer/dryer project.

Budget:

This is a reallocation of funds from one capital project to another, each one within the same department on a by project basis. As a result, there is no requirement for an additional allocation of funds.

Communication Plan/Notice By-law Requirements:

The City needs to provide notice in accordance with Notice By-law Number 144-2007 that it intends to amend its 2010 capital budget at its February 22nd meeting.

Cc: Karen Brown